

Meeting Minutes  
Riverview PTO  
December 1, 2014  
6:45-8:30pm

**Present:**

Meghan Towner (President)  
Natalie Parsons (Volunteer Coordinator)  
Anne Speigle (Publicity)  
Karena Wills (Historian)  
Emily Cox (Fundraising)  
Alicia Dittman (Member at Large)

**Called to Order:** 7:05 p.m.

**November Minutes:** Speigle moved to approve November minutes, Parsons seconds, approved unanimously.

**President Report (Towner):**

1. Discussion for bringing in new members.
  - Parsons suggested hosting a PTO recruiting night. Cox thought it was a great idea, more discussion to follow. Another suggestion was sending an email to all teachers asking for suggestions from them of involved parents they feel would be a good addition to PTO.
  - Also discussed was dividing the teachers and having each PTO member being assigned to a group of teachers. The point of this would be to help communication between the PTO and the teachers.

**Treasurer Report (Towner)**

1. Teacher requests
2. Transfer of treasurer this month. Towner is taking over for now, but all agree that finding a new treasurer is a top priority. Everyone has “feelers” out.
3. Need for second signer on bank account expressed. Towner suggested Cox, but it was brought up that there may be a conflict of interest if it is the fundraising coordinator. Other possibilities were discussed, but no one was decided for sure.
  - This led to a discussion about switching banks again, IQ or Umpqua are the best options for replacement at this time.

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**Principal Report (Towner)**

1. Warm Hands, Warm Hearts drive December 8-19
2. Request: Looking for someone who would love to work with a new, very sweet kindergartner regularly (15-30 minutes) daily for a while to help get her caught up with letter identification, sounds and number sense. Cox will ask Beth Fornier.

**Fundraiser Report (Cox)**

1. Big Al's does not do fundraisers Nov-March. Cox will request last week in march, but most likely will be an end of the year function in June.
2. Parsons and Cox to meet soon to discuss silent auction and carnival.

**Yearbook cover art (Wills)**

1. Voted on yearbook cover and discussed raising the cost of the yearbooks to \$16. Everyone agreed on cover and price.

**Spirit Wear (Dittman)**

1. Company will be here on the 3<sup>rd</sup> to take order and make product on site. Dittman clarified what that would entail.

**New Business**

**Announcements**

1. Warm Hands, Warm Hearts Drive December 8-19
2. Skate Night Dec 16
3. Health Screening Day January 6

**Adjourn at 8:25pm**