

**Meeting Minutes  
Riverview PTO  
November 3, 2014  
6:45 pm – 8:30 pm**

**Present:**

Meghan Towner (President)  
Natalie Parsons (Volunteer Coordinator)  
Anne Speigle (Publicity)  
Kristen Parcher (Secretary)  
Karena Wills (Historian)  
Emily Cox (Fundraising)  
Ruth Beggs (Principal)  
Alicia Dittman (Member at Large)

**Called to Order:** 6:50 p.m.

**October Minutes:** Parsons moved to approve October minutes, Parcher seconds, approved unanimously.

**President's Report (Towner):**

1. BTFE/LFE  
Total \$661.40 for Box Tops so far this year  
Current contest – Blast Off with Box Tops ends in December, Towner working on bulletin board  
LFE – have ordered some playground equipment
2. Initial planning on Carnival and Silent Auction
  - a. Parsons has already ordered tables, etc. with Jan for Carnival
  - b. Cox is lead on Silent Auction

**Treasurer Report (Towner):**

1. Book Fair Total - \$5,219.48 (1/2 will be used in Scholastic dollars for library books)
2. MAT Total - \$9,150
3. Burgerville – approx. \$300
4. Fred Meyer passive income last quarter - \$391.83 (based on 57 families, we can promote more, can check at the bottom of receipt to be sure it indicates it goes toward RPTO)
5. Teacher Requests
  - a. Candace Murry (speech therapist) – package of tongue lifters, \$33.75 + \$9.95 shipping + tax  
Parcher moves to approve \$46.54 for tongue lifters, Speigle seconds, approved unanimously.
  - b. Tiffany Morrison (counselor) - \$130 + \$9.83 tax for prizes for lucky bucks  
Cox moves to approve \$139.83 for prizes, Parcher seconds, discussion involved whether or not we should support the types of prizes and the program, all in favor except for Speigle. PTO can also reach out and give some prizes left over from carnival or help order/shop.
6. 3rd graders did not get place in Cultural Parade so we will need to put \$400 toward field trip, have gone to the Plank House in previous years.

**Principal Report (Beggs):**

1. “Key Communicators” – district wants a couple of parent representatives from each school for a district wide committee to be informed on district matters, Beggs passed out description.  
Emily Cox and Natalie Parsons are interested, maybe Anne Speigle as well, Beggs will give District their names.
2. Behavior Interventionist is working out well.

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**Fundraiser Report (Cox):**

1. MAT - \$550 pledged that has not come in, Cox will send out an additional notice
  - Beggs is scheduling the MAT medals/awards for December
  - talked to Morrison about trying to get pledges to children who don't have the ability to get pledges, too complicated so Cox will have donors give to another fundraiser
2. Playground Equipment – do a penny drive? Spare change day? Speigle suggested getting the student council involved. Ms. DeBolt is student council contact. Spring may be best time.
3. Big Al's Proposal – do fundraiser, \$7.50 for kids to bowl but we get all \$7.50 back, they make their money back on food and games, Cox has connections to get it set up. Speigle suggested January. Has to be a weekday and holidays excluded, they will give 15 lanes to bowl, 2-3 hour block. Speigle reminded that we need to be cognizant of cost of fundraisers so we're not excluding folks.

**Volunteer Coordinator (Parsons):**

1. 2 hour pledges still coming in, disappointing turnout for Book Fair and Burgerville night, hoping that 2 hour pledges will continue to help, Parsons is hoping to recognize folks who are volunteering.

**Publicity Report (Speigle):**

1. Please let Speigle know if there is anything else to add to website. Continue looking at ways to sign up volunteers that will work better. Needs feedback for carnival and silent auction so she can help set up the website. Parsons and Cox will meet soon and get back to Speigle.
2. Parsons suggested adding calendar to RPTO website and other links, hoping if they have an easier spot to get all information they will be more likely to visit RPTO website. Beggs indicated there are ongoing modifications to district websites.
3. Newsletter – any changes or additions? Parsons suggested we give more information regarding the volunteer database. People that have volunteered in the past may not know that they need to sign up again to become part of database. Our new database will track grade level, etc. Speigle will do an update in newsletter.

**Spirit Wear Proposal (Dittman):**

1. Designs of All Kinds: have a new design, they charge \$60 per hour to do art, concerns that we have to have all orders in the same time, cannot have late orders, \$7 per shirt.
2. Just Personalize It: Dittman thinks they may be able to do a better job this year, complaints about product last year. They have new products and employees. They give \$1 back for every t-shirt sold and she organizes and delivers orders. Dittman prefers Just Personalize It. More expensive but more convenient and less money for artwork. Also more flexibility to order throughout the year. She will also do a display at the school for us. Dittman will look into mock-ups/samples. Towner has some additional information she will share with Dittman. Dittman will also talk to her about tumblers, stickers, etc.

**Book Fair Proposal (Towner):**

1. Possible Spring book fair as well, good from a \$ perspective, get more kickbacks by hosting two per year, they offer bonuses. Towner will organize and look into.

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**New Business:**

1. Parsons had questions about Zumba, something that had been offered previously. Cox and Parsons will put together a proposal and report to board.
2. Beggs asked that we invite all veterans we know to the Veteran's Day Assembly, they will be recognized.
3. Enrollment is now 482.

**Announcements:**

Skate Night November 13, 6:00 – 8:00 p.m.

WinCo Raffle ends November 21

Picture Re-take Day November 25

**Adjourned at 8:30 p.m.**